



Ministry of Tourism Development, Wildlife and Christian Religious Affairs

Supply, installation, maintenance and removal of a Marquee / Pavillion

International Competitive Bidding

Attn: - Secretary



PROCUREMENT NOTICE

Bid Reference No. MTW/FA/01-Marquee

The 18th session of Convention on International Trade in Endangered Species of Wild Fauna and Flora is scheduled to be held in 2019 from 22nd May to 3rd June in Sri Lanka at BMICH. Over 4000 participants from 183 countries are expected to attend the Conference. The main Plenary Sessions will be attended by around 2,500 participants. A temporary Marquee/Pavillion conforming to international standards including an air conditioning system will be required to accommodate the delegates. International competitive bids are hereby called to supply, install, maintain and removal of a marquee/pavillion of 30mx100m in the Western Car Park of BMICH, Bauddhaloka Mawatha, Colombo 07, Sri Lanka.

1. The Chairman, Ministry Procurement Committee of the Ministry of Tourism Development, Wildlife and Christian Religious Affairs now invites sealed bids from those who are capable of supply, installation and maintenance of a marquee/pavillion.
2. Selected Contractor should provide all works and services as specified in the bid document for the marquee/pavillion to CITES CoP18 Convention at BMICH under the Ministry of Tourism Development, Wildlife and Christian Religious Affairs. Selected contractor should transport all items connected for the marquee/pavillion to the site and remove the items at the end of the conference.
3. Bidding will be conducted through International Competitive Bidding (ICB) and the foreign bidders should comply with the provisions of the Public Contract Act No 03 of 1987.
4. Interested parties (suppliers/ reputed structural fabricators and service providers) may obtain further information required from the Chief Financial Officer of the Ministry of Tourism Development, Wildlife and Christian Religious Affairs at No. 1090, Sri Jayawardenepura Mawatha, Rajagiriya, Sri Lanka and inspect the Bidding documents at the address given below from 0900 hrs - 1500hrs during working days from 04th January 2019. Tel: +94 11 3661566, +94 11 2887451.
5. A complete set of Bidding documents in English language may be purchased by the prospective bidders on the submission of a written request to the address given below and upon payment of a non-refundable fee of LKR. 20,000/= deposited with the Chief Financial Officer.
6. The envelopes containing the bid should be marked as **"Supply, installation, maintenance and removal of a Marquee / Pavillion"** Reference No MTW/FA/01- Marquee and bid opening date at the top left-hand corner of the envelope and should reach not later than 1400hrs on 15th February 2019 which will be the bid opening date and time. Late Bids will be rejected.
7. Bids should be submitted in the documents issued by the Secretary Ministry of Tourism Development, Wildlife and Christian Religious Affairs.
8. Bids shall be valid up to **20th May 2019**.
9. The sealed Bids must be dispatched in duplicate by registered post in favour of Chairman, Ministry Procurement Committee to receive before the closing date and time, or deposited in the Tender box kept at the office of **Chief Financial Officer in 3rd Floor of the Ministry, No.1090, Sri Jayawardenepura Mawatha, Rajagiriya, Sri Lanka**. Bids will be opened immediately after the closing of bids. Bidders and their authorised representatives may attend at the opening in the address given below. Bids shall be accompanied by a valid bid security amounting to LKR. 500,000/= issued by a bank approved by the Central Bank of Sri Lanka addressed to Secretary, Ministry of Tourism Development, Wildlife and Christian Religious Affairs. Bid security should be valid up to **20th May 2019**.

The Chairman

Ministry Procurement Committee

Ministry of Tourism Development, Wildlife and Christian Religious Affairs

No. 1090, Sri Jayawardenepura Mawatha, Rajagiriya, Sri Lanka